



## Job Posting: Emergency Assistance Advocate

Make a real impact and join our team! Help end extreme poverty. Come work as an Emergency Assistance Advocate with us!

Kennett Area Community Service (KACS) is the premier agency in southern Chester County providing essential, life-sustaining services. KACS, home of the Kennett Food Cupboard has been serving the community of southern Chester County with food, shelter, emergency assistance, crisis services, and facilitating Getting Ahead workshops based on the Bridges Out of Poverty model for almost 70 years.

The (Social Worker) Emergency Assistance Advocate (EAA) is a full-time position that is responsible for assessing the needs of participants, creating household stabilization plans with the participants and providing case management to participants experiencing housing crisis. The EAA provides support and expertise through comprehensive assessment, planning, implementation, and overall evaluation of individual participant needs. Relationship building is a central component of this position, requiring use of the Bridges Out of Poverty Framework to build resources.

### **Salary Range:**

\$48,000-\$53,000 and a signing bonus

### **REQUIRED:**

- A BSW or equivalent degree in Human Services or related field with three years in Case Management – and bilingual, fluent English/Spanish.
- Strong computer skills and data management is necessary for this role.
- Experience working with families and individuals in housing crisis is strongly preferred.
- At least two years of experience with demonstrated effectiveness in serving homeless or at-risk families, including home visits.
- Proficient with Microsoft Office software.
- Ability to communicate with diverse populations.
- Familiarity with social, health, and benefit resources in the service area.
- Reliable transportation to perform home visits and mobile outreach with car insured for business purposes.
- The ability to be nonjudgmental, to be concerned and caring towards the families on his or her caseload, and the ability to understand and/or relate to families.
- Ability to effectively communicate complex requirements to clients and to obtain personal, detailed information affecting the participant's eligibility for programs and services.
- Ability to establish and maintain effective working relationships with participants and coworkers.
- General knowledge of housing program regulations and administrative procedures.
- General knowledge of fair housing laws and regulations, tenants' rights, and responsibilities.

**Bachelors Degree in Social Work is REQUIRED as is bilingual, fluent English/Spanish.** Prior experience working with families and individuals in housing crisis is strongly preferred. Excellent communication and interpersonal skills required as well as the ability to work with a diverse population.



KACS offers the following benefits for full-time employees:

- Health Insurance Plan
- Dental Insurance Plan
- Employee Assistance Plan
- \$20,000 Life Insurance Plan
- SIMPLE IRA Retirement Plan (KACS matches up to 3%)
- Partial Cell Phone Reimbursement
- Generous paid time off, along with 12 paid holidays

***To apply, please email the materials listed below to Shannon Waterkotte, [shannon@KACSImpact.org](mailto:shannon@KACSImpact.org)***

1. Resume
2. Cover Letter
3. Diversity Statement
4. Professional References (3)